



* 請於適當的空格內填上 ☒
 * Please put a ☒ in the box where appropriate

第一部份 - 公司/食肆資料 Part I - Company/restaurant profile

公司/食肆名稱

Name of company/restaurant: _____

公司/食肆網站 (如有)

Company/restaurant website (if any): _____

員工數目

Total no. of employees: _____

吸煙員工人數 (如有)

No. of smoking employees(if known): _____

聯絡資料 Contact information

聯絡人

Contact person: _____

職銜

Title: _____

電話

Tel: _____

電郵

Email: _____

傳真

Fax: _____

地址

Address: _____

第二部份 - 鼓勵員工戒煙及推廣無煙文化

Part II - Encourage employees to quit smoking and promote smoke-free culture

1. 貴 公司/食肆有否為員工提供有關煙草禍害及戒煙的資訊?

Does your company/restaurant provide information to employees on hazards of smoking and smoking cessation?

☐ 有, 包括以下

Yes, including the following:

☐ 張貼海報/資訊

Display posters / information

☐ 向員工派發宣傳單張

Distribute promotion leaflets

☐ 其他, 請註明

Others, please specify: _____

☐ 於公司通訊/刊物/內聯網內宣傳

Promote through emails/ publications/ intranet

☐ 舉辦無煙健康講座/活動予員工

Organize health talks/ smoke-free events for employees

☐ 沒有
No

2. 貴 公司/食肆有否實施相關措施鼓勵員工戒煙?

Does your company/restaurant implement any measures to encourage the employees to quit smoking?

☐ 有, 包括以下

Yes, including the following:

☐ 定期收集有關員工吸煙習慣的資料

Collect information about the smoking habit of employees on a regular basis

☐ 設立獎賞計劃表揚成功戒煙員工

Develop incentive programme(s) to recognize employees who quit smoking successfully

☐ 其他, 請註明

Others, please specify: _____

☐ 為員工提供戒煙轉介服務

Provide smoking cessation referral services to employees

☐ 推動非吸煙員工支持吸煙員工戒煙

Motivate non-smoking employees to support smoking employees to kick the habit

☐ 沒有
No

3. 貴 公司/食肆有否向大眾宣傳及推廣無煙文化和建立無煙生活的重要性?

Does your company/restaurant promote the importance of smoke-free culture and lifestyle to the general public?

☐ 有, 包括以下

Yes, including the following:

☐ 張貼或擺放無煙標示或宣傳品

Display smoke-free signage or collaterals

☐ 播放宣傳無煙信息的短片

Display smoke-free videos

☐ 其他, 請註明

Others, please specify: _____

☐ 透過公司舉辦的活動宣傳及推廣

Promote through events

☐ 設計及推出無煙有營養式

Design and provide smoke-free healthy dish(es)

☐ 沒有
No

4. 貴公司/食肆有否於戶外用餐位置實施無煙措施？

Does your company/restaurant implement smoke-free policy in outdoor seating areas?

☐ 有，請註明

Yes, please specify: _____

☐ 沒有
No

☐ 不適用

Not applicable

5. 貴公司/食肆內是否有員工成功戒煙？

Did any of your employees quit smoking successfully?

☐ 有，請註明

Yes, please specify:

員工數目

Number of successful quitters: _____

員工煙齡

Quitters' history of smoking : _____ (年 years)

員工成功戒煙經驗分享

Sharing of quitters : _____

☐ 沒有
No

6. 請介紹貴公司/食肆現有或未來將推行無煙政策的概念及執行時間。(如有)

Please introduce the concept and implementation schedule of the smoke-free policy of your company/restaurant.(if any)

第三部份 – 補充資料 Part III - Supplementary information

除了遞交此參加表格外，歡迎一併遞交其他有關支持及推廣無煙文化的補充資料。(如需更多空間填寫，可另加頁。)

Please provide other supplementary information about your company/restaurant's support and promotion of smoke-free culture in the space below or on separate sheets.

第四部份 – 聲明 Part IV - Declaration

- 本人謹此聲明上述資料真實無誤。
I hereby declare that the information provided is true and correct to the best of my knowledge.
- 本公司/食肆明白如有需要，主辦機構會派員到訪或要求遞交補充資料以核實相關資料。
I understand that the Organizer will conduct observational visit or request our company/restaurant to provide further information if necessary.
- 若本公司/食肆獲選，本人同意主辦機構可發表本公司/食肆參選之資料作宣傳及推廣之用，並同意協助主辦機構進行有關宣傳活動。
I agree that the Organizer can use the information provided in this form for the purpose of promotion and publicity of this programme.
- 本公司/食肆同意遵守「無煙飲食力量」計劃的一切規例。
I agree to abide by the terms and conditions that are set out in the "Smoke-free Catering Force" Programme.
- 本公司/食肆同意以主辦機構所作之一切決定為最終裁決。
I agree that all decisions made by the Organizer are final and binding.

簽名

Signature : _____

簽署者姓名

Name of signatory: _____

日期

Date : _____

公司蓋印

Company chop : _____

簽署者職位

Title of signatory: _____

編號

Serial number:

(由主辦機構填寫 For Organizer)